

Retailer Disclosure and Certification
Scope and Home Information (Part 1)
 (This Form must accompany the Chattel Contract Request Form)

Customer Name(s): _____ Customer File #: _____

Home Site Address: _____

I am giving you this disclosure and certification in connection with the contract request of the above customer for a loan to purchase a manufactured home. The following is additional information regarding our pending sale to the above named customer:

A. Trade In Information

Item(s) purchased by me, to be purchased, or taken in trade from the customer by my company or an associate of my company.

| <u>Trade Description</u> | <u>Trade Allowance</u> |
|--------------------------|------------------------|
| | \$ _____ |
| | \$ _____ |

B. The following amounts are the only payments paid or to be paid for the customer, directly or indirectly from my company or from others including the community or property owner where the home is to be located. This disclosure includes all payments other than ordinary home delivery and setup expenses.

| <u>Amount</u> | <u>Paid By</u> | <u>Paid To</u> | <u>Reason</u> |
|---------------|----------------|----------------|---------------|
| \$ _____ | _____ | _____ | _____ |
| \$ _____ | _____ | _____ | _____ |
| \$ _____ | _____ | _____ | _____ |

Should circumstances change, resulting in additional payments for the benefit of the customer, directly or indirectly from my company or from others, I agree to provide you a revised Retailer Disclosure and Certification that details any and all changes, additions, or relevant information.

Home Site, Ownership, or Rental Arrangement and Utilities Certification (Part 2)

- C. I have discussed with the customer the nature of the home site arrangements and certify that the home site as disclosed above is where the home to be sold will be or has been delivered. If the home site location changes, I will notify you of the new location prior to delivery of the home and provide a new certification.
- D. I have discussed with the customer the property owners information and essential utilities that will be connected to the home. After diligent inquiry, I certify to the best of my knowledge and belief the following is true: (check the box and complete the applicable information)

- The customers are the owners of the property and do not have a mortgage. OR
- The customers are the owners of the property and have a mortgage obligation of approximately \$ _____ with a monthly payment of \$ _____ Payable to: _____ . OR

The property site owner(s) are: _____ and their phone numbers are: Ph#1 _____ Ph#2 _____. Their address is _____ City _____ ST _____ Zip _____

◇ Initial Lease or rental agreement term: _____ (months / years), Site Payment: \$_____ (per month). If this monthly obligation is variable or set to increase after the initial period, please explain details here or attach a copy of the site lease agreement: _____ (attach additional page if necessary).

OR

◇ The property owner is (nature of relative) _____ of the customer and they have an agreement that the customers will not be obligated to pay rent until _____ (date). After this date, site rent shall be \$_____ per _____ (period) for _____ (# of periods). If this monthly obligation is variable or set to increase after the initial period, please explain details here: _____ (attach additional page if necessary).

Water Service:

- The site is served by _____ Water district. OR
- The customer's site has an existing well located on the site. OR
- The customer has contracted with _____ to dig a well upon the site at an estimated cost of \$_____. OR
- Other (explain) _____

Sewer Service:

- The site is served by _____ Utility district. OR
- The customer's site has an existing on-site sewer disposal system. OR
- The customer has contracted with _____ to install a sewer disposal system upon the site at an estimated cost of \$_____.

I/we certify that to the best of my knowledge and belief the information provided in this Retailer Disclosure and Certification, and in the credit application of the above customer, is true and correct as of the date set forth opposite my/our signature(s) and acknowledge my/our understanding that any intentional or negligent misrepresentation(s) of the information contained in this Retailer Disclosure and Certification or the credit application may result in civil liability and/or criminal penalties including, but not limited to, fine, imprisonment or both under the provisions of Title 18, United States Code, Section 1001 et. seq. and liability for monetary damages to the lender, its agents, successors and assigns, insurers, and any other person who may suffer any loss due to reliance upon any misrepresentation which I/we have made.

Certifying Manager: _____ Date: _____

Note: This Certification must be signed by the owner or manager of the dealership after diligent inquiry of the customer and cannot be signed by a sales person or other employee.